

**BLUEMONT CIVIC ASSOCIATION**  
**Executive Board Meeting**  
**November 16, 2011, 7:00 p.m.**  
**Arlington Traditional School**

**Call to Order and Attendance**

President Judah dal Cais called the meeting to order at approximately 7:05 p.m. In attendance were Suzanne Sundburg, Sam Ferro, Judah dal Cais, Chitra Kumar, George Rovder, Sandy Munnell, Dean Foster, Judy Collins, Carla dal Cais, and Dan Laredo.

**Approval of Minutes for August and October 2011**

Draft minutes for the August Executive Board meeting and the October Executive Board and General Membership meetings were approved by the officers. Edits suggested by Suzanne Sundburg, Mark Haynes, and George Rovder were previously incorporated.

**BCA Website – Update and Maintenance Discussion**

A discussion of a deadline for updating the website was discussed. Board members offered their views on what a reasonable timeframe was for monthly updates of the website given that Sandy and Lisa Van Wagner offered to be backups to Dave Leichtman, the BCA Webmaster. To prepare for upcoming meetings, it was suggested that BCA update the BCA website with specific meeting information at least 5 days prior to the meeting. It also was suggested that the website should be updated within 5 days after a meeting takes place (posting of approved minutes, etc.). At least one attendee expressed a desire to see all upcoming meetings listed on the home page. Another attendee proposed that we have a discussion with Dave about a compromise between posting all meetings and other content goals. It was agreed that when Dave returned home, a meeting would be set up with any interested content managers to discuss the details and resolve the issue.

**Officers and Representatives Reports**

*Treasurer* Judy Collins mentioned that she would be providing to the General Membership in January a membership and financial report.

*Newsletter editor* Carla dal Cais reported that no speakers or articles had yet been submitted for December.

*President* Judah dal Cais mentioned his intent to propose that the Executive Board cancel the December 14 meeting at the November 16 General Membership meeting. Judy suggested that regardless of whether we have a meeting or not, we should have a newsletter to encourage people to renew their memberships for 2012.

**Adjournment**

Judah adjourned the Exec Meeting at 7:30 p.m. to begin General Membership meeting.